

Vacancy announcement

Pubali Bank Limited is a leading largest private commercial bank with 482 online branches, 17 Islamic windows and 30 sub branches with a diverse and motivated workforce is seeking highly qualified and experienced candidates for the following roles to guide the banks to its next phase of innovation and growth.

1. Division Head in the rank of General Manager/ Deputy General Manager for Alternate Delivery Channel (ADC) Division.

No. of Post: 01 (one)

Academic Qualification:

MBA/ M.Sc. from a reputed university. Having engineering degree in CSE/ EEE or equivalent will be given higher preference.

Experience:

a) For GM:

- Minimum **18 (Eighteen)** years banking experience with minimum 3 years in senior Management position (as SVP/DGM or equivalent) in the field of ADC/ Digital Banking/MFS.
- Head of ADC/Digital Banking of Banking industry will be given higher preference.
- Age not exceeding 50 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

b) For DGM:

- Minimum **15 (Fifteen)** years banking experience with minimum 3 years in senior Management position (as AVP/AGM or equivalent) in the field of ADC/ Digital Banking/MFS.
- Head of ADC/Digital Banking of Banking industry will be given higher preference.
- Age not exceeding 45 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

Responsibilities:

- Leadership role for ADC Business, Marketing and Operation.
- Planning, organizing and managing the activities of the ADC business, setting growth target of Mobile Banking, Internet Banking and other Alternate Delivery Channels.
- Promoting & creating brand value of each alternate delivery channel.
- Handling NPSB, establishing relations with corporate clients and regulatory reporting.
- Overseeing operation, monitoring transactions, managing disputes, fraud and complaint.
- Working closely with Software Development Division and ICT Operation Division to update/ enhance or inclusion of new features and formation of different policies.

2. AGM/ SPO for Retail Customer Inclusion and Operation Unit of Alternate Delivery Channel (ADC) Division.

No. of Posts: 02 (two)

Academic Qualification:

MBA/M.Sc. from a reputed university. Having engineering degree in CSE/ EEE or equivalent will be given higher preference.



Experience:

a) For AGM:

- Minimum **10 (ten)** years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 42 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

b) For SPO:

- Minimum **08 (Eight)** years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 38 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

Responsibilities:

- Planning for new customer acquisition and setting target.
- On boarding customers to ADC.
- Monitoring transactions and Managing Disputes, frauds and risks.
- Setting up operation process for call center support services.

3. AGM/ SPO for Merchant Acquisition and Management Unit of Alternate Delivery Channel (ADC) Division.

No. of Posts: 02 (two).

Academic Qualification:

MBA/ M.Sc. from a reputed university. Having engineering degree in CSE/ EEE or equivalent will be given higher preference.

Experience:

a) For AGM:

- Minimum **10 (ten)** years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 42 years as on 30-06-2021.
- Age Relaxation for highly experienced/qualified candidates.

b) For SPO:

- Minimum **08 (Eight)** years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 38 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

Responsibilities:

- Planning for new merchant acquisition and setting target.
- On boarding customers/ new merchants to ADC.



- Maintenance of merchants and providing/ deploying customized solutions through ADC for their products & services.
- Creating & managing merchant accounts.

4. AGM/ SPO for Corporate Business Unit of Alternate Delivery Channel (ADC) Division.

No. of Posts: 02 (two).

Academic Qualification:

MBA/ M.Sc. from a reputed university. Having engineering degree in CSE/ EEE or equivalent will be given higher preference.

Experience:

a) For AGM:

- Minimum 10 (ten) years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 42 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

b) For SPO:

- Minimum 08 (Eight) years banking experience with minimum 3 years in the field of ADC/ Digital Banking/MFS.
- Working as Head of Operation/ unit head in ADC/ Digital Banking/ MFS will be given higher preference.
- Age not exceeding 38 years as on 30-06-2021.
- Age relaxation for highly experienced/qualified candidates.

Responsibilities:

- Planning for corporate business and setting target.
- Establishing relationship with corporate clients.
- Opening salary and other accounts of the corporate clients.
- Installment/deployment of ADC products of the Bank to corporate houses.
- Signing agreement with ISPs, hospitals etc. to integrate their customers for the payment of bills etc.

General Conditions:

- Candidates having 3rd division/ class in any of the examinations are not eligible to apply.
- Candidate with foreign degree must have equivalence certificate from the University Grants Commission of Bangladesh and their degree and result must be equivalent as above.
- No affidavit in respect of age will be acceptable.

Compensation package: As per pay scale of the Bank.

Apply Instructions:

Interested candidates who fulfill the requirements should apply online, link: <https://www.pubalibangla.com/career.asp> with recent passport size scanned colored photograph & signature. After filling up the online application, the applicant will receive an Applicant Identification Number. The closing date for submission of application is **26 August 2021** by 6:00 p.m.

To avoid possible inconvenience due to server congestion, please apply well ahead of the deadline.



Only short listed candidates will be called for interview. No TA/ DA will be applicable for this purpose.

Management of the Bank reserves the right to reject any or all applications without assigning any reason whatsoever.

