

NRB Bank Limited one of the 4th generation commercial banks in the country aims to be the preferred provider of targeted financial services as a conduit for investment to and from Bangladesh for Bangladeshi communities both domestically and internationally, to accelerate the industrialization of Bangladesh.

We are looking for **Head of Internal Control & Compliance Division** to reinforce in achieving bank's aims:

Job Description

- Shall be responsible for conducting Internal Audits and overall function of Bank's ICC Division.
- Managing External Stakeholders, Audit Committee and the Board of Directors.
- Run ICC Division complying Core Risk Management guidelines as set by Bangladesh Bank.
- Keep constant follow-up on the resolutions of audit findings.
- Address issues relating to the work of Risk, Legal & Compliance and other control related activities.
- Conducts risk assessments and provide update on risk management status of the bank to mitigate identified risks.
- Execute Internal Audits on regular basis as per plan, policy & strategy approved by the Audit Committee and prepare timely Audit Reports for the Management, the Audit Committee and the Board of Directors of the Bank.
- Ensure adequate and effective internal control system and assist the Management in formulating pertinent policies and operational procedure of the company.
- Recommend security measures to prevent fraudulence and risk-reduction solution.

Educational Requirements

- Masters in any discipline preferably with commerce background with good academic record.
- Candidates having additional qualifications like CA/ ACCA/ CIMA/ CMA/ CISA will be given preference.

Experience Requirements

- Minimum 15 years banking experience out of which 5 years in conducting audit and inspection in any Commercial Bank.

Additional Job Requirements

- Sound knowledge and compliance regarding different types of Circular of Bangladesh Bank and other Regulatory bodies and compliance of the circulars/ instructions accordingly.
- Highly capable of planning, organizing and carrying out the internal audit function including preparation of an audit plan, scheduling and assigning work to the audit team.
- Can ensure that the system is in place and is working effectively to identify and mitigate major risks, prevent deviations, to guard against all possible threats.
- Conversant with the regulatory provisions and banking operations including loans & advances, trade finance, general banking, fund management etc.
- Good presentation skills and is proficient in writing/compiling quality reports in English.
- Must have leadership capability to manage and motivate staff.
- Age within 50 years.

Candidates possessing the requisite skills and qualifications should feel free to apply online through www.bdjobs.com within **March 12, 2018**.

Only shortlisted candidates will be called for interview. NRB Bank reserves the right to accept or reject any application without assigning any reason whatsoever.